



Early Education Entitlement Policy

3- & 4-year-olds

Early Education Entitlement (EEE) pays for education hours for three- and four-year-olds from the term after their 3rd birthday.

Third Birthday between

1 April - 31 August
 1 September - 31 December
 1 January - 31 March

Eligible from

Autumn Term starting in September
 Spring Term starting in January
 Summer Term starting in April

The Universal EEE can be accessed for up to 15 hours per week and the Extended EEE (where a child / family is eligible*) can be accessed for up to 30 hours per week. The term dates are the same every year and are set by the Government.

It is our duty to explain to parents how the EEE is delivered to parents under the model used by The Barnes Village Nursery and how this is reflected in our billing arrangements.

At The Barnes Village Nursery, we deliver 33 weeks of funded hours per academic year as follows:

<u>Session & Times</u>	<u># of funded EEE Hours offered within each Session</u>
Early Birds (08.00 - 09.10)	1
Morning Nursery (09.10 - 12.15)	3
Munch Bunch (12.15 - 15.00)	2

Each of these hours of a child's free entitlement is completely free of charge. However, as there is a woeful / shameful gap between what the Nursery receives in funding per hour per child and what its running costs are, we must charge additional parental contributions for the Nursery to remain sustainable.

These contributions cover:

- 1) Additional Session Time (each of our three sessions - Early Birds, Morning Nursery and Munch Bunch - is longer than the funded hour/hours which are offered within them).
- 2) Additional Services (including, but not limited to: specialist teaching and a highly qualified staff as well as child:teacher ratios above and beyond the specified regulatory requirements).
- 3) Consumables (including, but not limited to: heating, light, tap water, cleaning products, hand soap, toilet paper, tissues, snacks, crayons, paint, arts & craft resources, toys, ingredients for cooking, resources for celebrations e.g. Christmas baubles, Diwali lights, Chinese New Year Dragons, etc.).
- 4) Activities (including, but not limited to: Music, Spanish, Ball Skills, Cookery, Yoga, Soft Play, Outdoor Learning, Sensory Room, Outings to the Wetland Centre, Theatre trips, Seaside Excursions, Farm Trips, Visitors to the Nursery (Fireman, Dentist, Policeman, Vet), Resources for Enrichment Activities (e.g. chick hatching, caterpillars), etc.).

Although the government clearly states that this model can be opted out of by the parents, it also says that parents would then need to supply all resources to be accessed by their child. We would - with respect, understanding and kindness - suggest that should you not wish your child to access the above (non-exhaustive) list of benefits, you may find a different nursery would be a 'better fit' for you and your child.

The parental contributions will be itemised on each child's termly invoice as: "Cost of Session Time, Services, Consumables and Activities outside the EEE Funded Hours" and will cover the cost of all the extra benefits and additional services that children receive and enjoy at The Village (these benefits are delivered during the funded hours as well as during the additional session time).

Each family will be issued with a Parental Authorisation Form at the beginning of each term. This form must be completed, dated, signed and returned in order for the Nursery to be able to claim EEE on behalf of the family. If this form is not returned, no funded hours will be delivered to the child and the parent(s) become(s) responsible for the portion of the fees covered by the EEE. These forms also contain authorisation to investigate additional funding streams for the child such as Early Years Pupil Premium and Disability Access Fund.

The EEE will be applied at the point of delivery. In plain English, this means that your funding will be applied to and itemized on your total bill at the beginning of each term.

2-year olds

Early Education Entitlement (EEE) pays for education hours for eligible** 2-year-olds from the term after their 2nd birthday. Where a child / family is eligible, this funding can be accessed for up to 15 hours per week. No additional parental contributions are required and the child's place - up to 15 hours per week - is completely free of charge until the term following the child's 3rd birthday at which time the child becomes eligible for the Universal EEE Funded Hours (see above). There are two places each year at The Village for eligible 2-year-olds and these places are given on a 'first-come, first-served' basis. Other children who apply when places are not available will be placed on a waiting list according to their application date.

Notice Period

Four weeks' notice must be given in writing to move entitlement hours to a different setting and entitlements can only be moved or increased/decreased once each term. A term's notice must be given in writing when withdrawing a child from The Village as per our Terms & Conditions.

Additional Information / Caveats:

- For families that are eligible for the extended 30 hours offer, it is the responsibility of the parent(s) to provide this information to the Nursery along with the code issued by the local authority at the beginning of each term. Failure to do so will result in the child being eligible for a maximum of 15 hours of EEE funding per week.
- For families that are eligible for the 2-year EEE funding, it is the responsibility of the parent(s) to provide this information to the Nursery along with the code issued by the local authority on application for a place. Failure to do so may result in the child's offer and / or place being withdrawn.
- Should the Nursery be closed (either extraordinarily or scheduled, e.g. Bank Holidays), children will not be able to access their funded hours.
- Persistent non-attendance or absence for more than 4 weeks may result in the entitlements being withdrawn.
- At The Barnes Village Nursery, we invoice termly at the beginning of term and a due date will be listed on the invoice.

- Should a child be ineligible for the EEE (e.g. not declaring entitlement hours at other settings on the parent authorisation form), the parent(s) become(s) responsible for the portion of the fees covered by the EEE.
- At The Barnes Village Nursery it is our policy to offer two places each term where no parental contributions are required. These places are offered according to the following priority criteria:
 1. 2-year-old eligibility based funded children;
 2. 3- & 4-year-olds previously in receipt of 2-year old eligibility based funding;
 3. All other 3- & 4-year-olds enrolled at The Barnes Village Nursery.

In each of these categories, we operate on a first-come, first-served basis with subsequent applicants being put on a waiting list in order of date of application. Should you wish to apply for one of these places, please put your request in writing and send it to Julia Robinson in the Nursery Office.

Should parents have any queries about the EEE or how it is delivered under the model adopted by The Barnes Village Nursery, please contact Julia Robinson at: info@thebarnesvillagenursery. Should parents have any complaints about this policy, please follow The Barnes Village Nursery's Complaints Procedure.

* For current eligibility criteria for the extended EEE funding, please contact the LBRuT team at:

<https://kr.afcinfo.org.uk/pages/community-information/information-and-advice/where-to-apply-for-childcare/30-hours-free-childcare-and-early-education-for-working-parents-of-3-and-4-year-olds>

** For current eligibility criteria for the 2-year-old EEE funding, please contact the LBRuT team at:

<https://kr.afcinfo.org.uk/pages/community-information/information-and-advice/where-to-apply-for-childcare/two-year-olds-free-childcare-and-early-education>